

LEGISLATIVE 01-00-00

Legislative

General Assembly -
House

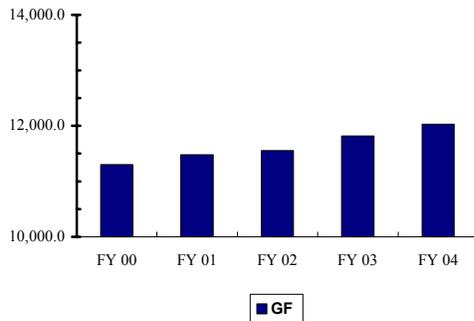
General Assembly -
Senate

Commission on
Interstate Cooperation

Legislative Council

- Research
- Office of the Controller General
- Code Revisors
- Commission on Uniform State Laws

Five-Year Appropriation History



FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	10,951.3	12,028.2	12,179.0
ASF	--	--	--
TOTAL	10,951.3	12,028.2	12,179.0

POSITIONS

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	79.0	78.0	78.0
ASF	--	--	--
NSF	--	--	--
TOTAL	79.0	78.0	78.0

GENERAL ASSEMBLY - HOUSE 01-01-01

A constitutional branch of state government in which legislative power is vested. Conduct official sessions of the State House of Representatives. Carry out daily operations of the State House of Representatives when not in session. Hold hearings and meetings concerning legislation and issues that affect the State of Delaware and its citizens. Provide the necessary staff support to do research, constituent casework, committee work and public information services.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	4,471.6	4,705.5	4,772.5
ASF	--	--	--
TOTAL	4,471.6	4,705.5	4,772.5

POSITIONS

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	28.0	28.0	28.0
ASF	--	--	--
NSF	--	--	--
TOTAL	28.0	28.0	28.0

FY 2005 BUDGET HIGHLIGHTS

OPERATING BUDGET:

- ◆ Recommend base funding to maintain Fiscal Year 2004 level of service.

**LEGISLATIVE
01-00-00**

**GENERAL ASSEMBLY - SENATE
01-02-01**

A constitutional branch of state government in which legislative power is vested. Conduct sessions of the State Senate. Hold hearings and meetings concerning various legislation and issues pertaining to the State of Delaware and its citizens.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	2,537.0	2,900.1	2,937.0
ASF	--	--	--
TOTAL	2,537.0	2,900.1	2,937.0

POSITIONS

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	17.0	17.0	17.0
ASF	--	--	--
NSF	--	--	--
TOTAL	17.0	17.0	17.0

**COMMISSION ON INTERSTATE
COOPERATION
01-05-01**

To pay national association dues for state membership and assessment to the Delaware River Basin Commission. To enable legislators and certain non-legislators to attend seminars and conferences to gain information in areas of benefit to the State.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	738.2	764.8	764.8
ASF	--	--	--
TOTAL	738.2	764.8	764.8

**LEGISLATIVE COUNCIL
01-08-00**

**RESEARCH
01-08-01**

MISSION

The Division of Research was created by the General Assembly to act as a reference bureau for information relating or pertaining to legislative matters and subjects of interest to the Senate or the House. To meet this mandate, the division conducts a wide range of activities including (but not limited to) legislative research, bill drafting, committee staffing, and the development, production and promulgation of public information concerning the General Assembly.

The division publishes the monthly Delaware Register of Regulations in hardcopy and electronic formats. This publication and thousands of other public documents are available on the General Assembly Internet website (www.state.de.us/research/assembly.htm) which was developed by division staff, who also serve as webmasters to ensure the site's daily maintenance and expansion.

The division also operates a full service print shop; a legislative library; a Legislative Hall tour service; and a bill service which answers inquiries about legislative matters and provides copies of bills, resolutions, and other legislative documents to all interested parties in accordance with the letter and spirit of the Freedom of Information Act.

KEY OBJECTIVES

- Encourage greater utilization of the services and resources of the division by members of the General Assembly.
- Continue the development of the Delaware Administrative Code of Regulations.
- Strive for greater customer satisfaction among the users (legislators, lobbyists, government officials and the general public) of the division's services.
- Maintain and enhance the information and services provided through the General Assembly Internet website.

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BACKGROUND AND ACCOMPLISHMENTS

The following is a summary of some of the notable Division of Research accomplishments from the past year:

- The Registrar of Regulations and staff continue development of a Delaware Administrative Code, with additional volumes being published and two major state agencies initiating a total renumbering of their regulations.
- The Assistant Registrar of Regulations was appointed a member of the Executive Committee of the Administrative Code and Register section (ACR) of the National Association of Secretaries of State (NASS).
- The Registrar of Regulations and staff continued development and maintenance of several special projects for the General Assembly. A new version of the Delaware Code On-line was released. The School Closing website was updated and improved and a website focusing on the architecture and artwork of Legislative Hall, including virtual tours of the Senate and House chambers was released.
- The division's Technical Advisory Office researched alternative bio-based diesel fuels in conjunction with the Departments of Transportation and Education leading to adoption of soydiesel and opening of four retail stations. The division was actively involved in the evaluation of the emission performance of a high oleic soybean oil derivative as the next generation for air quality improvement. This research resulted in a summary report with conclusions and recommendations to the General Assembly dated August 18, 2003. Separately, the division assessed the viability of a combustion catalysis system, Rentar, for improved diesel and biodiesel combustion with lower emissions and improved fuel consumption. This research has lead to expanded testing by both DOT and DART. The division has completed the evaluation of retention ponds and their influence on West Nile Virus threat. A summary report with recommendations is near completion. The division continues to access water quality improvement activities associated with the threat of toxic algae (pfiesteria) and the Nutrient Management Commission. The division has provided technical oversight to the Governor's Energy Task Force and six associated working groups. Hence, their summary report will be a more user friendly reference and resource for many years to come. The division was instrumental in supplying DEMA with technical volunteers temporarily replacing members of their staff called to active duty by the military.

ACTIVITIES

- Disseminate accurate, timely legislative documents and information to all users of the division's bill service.
- Provide objective, non-partisan research and analysis of issues related to legislation and subjects of interest to members of the General Assembly.
- Provide accurate, well-reasoned, and effective draft legislation to meet the needs of the legislative sponsor(s).
- Maintain an effective legislative library by constantly updating reference materials and taking advantage of on-going technological improvements.
- Provide timely, accurate, and well-maintained information to users of the Register of Regulations and the General Assembly Internet website through frequent updates of these publications.
- Provide timely and accurate printed materials through the Legislative Print Shop.

PERFORMANCE MEASURES

Provide same day service for all information requests made to the Bill Service desk. All requests for copies of legislation (whether made in person, by fax, phone or e-mail) shall be filled (directly, by mail, fax or e-mail) by no later than the end of the business day in which the request is made. All such requests are recorded on the appropriate form and performance is monitored daily by the bill service supervisor. Monthly statistics are submitted to the division director.

All professional staff (administrators, analysts, attorneys) maintain computerized activity logs on the Legislative Tracking System to record bills drafted, research reports, memos completed, and other activities. This provides the director and deputy director with up-to-the-minute information on the status of all work assignments.

Website management software and an internal monitoring system are used to ensure timely updates to the Internet website, minimal turnaround times for the posting of new documents to the web, and timely responses to e-mail queries.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	1,270.0	1,562.7	1,588.5
ASF	--	--	--
TOTAL	1,270.0	1,562.7	1,588.5

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POSITIONS

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	19.0	19.0	19.0
ASF	--	--	--
NSF	--	--	--
TOTAL	19.0	19.0	19.0

***OFFICE OF THE CONTROLLER GENERAL
01-08-02***

The Office of the Controller General works with and assists the General Assembly and the Joint Finance Committee by providing comprehensive budget analyses, fiscal notes, and limited numbers of management and program reviews. Priority issues and/or policy questions are researched and investigated. The office provides support to legislative members on the Delaware Economic and Financial Advisory Council and provides analyses of General Fund transfers and applications for federal funds. Staff members participate in all hearings in connection with the state's operating budget, contemplated supplementary appropriations, and capital improvement programs. The office performs management and program reviews by using casual seasonal employees and contractual services. The office also provides professional, technical, and clerical support to legislative standing committees.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	1,752.2	1,837.4	1,858.5
ASF	--	--	--
TOTAL	1,752.2	1,837.4	1,858.5

POSITIONS

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	15.0	14.0	14.0
ASF	--	--	--
NSF	--	--	--
TOTAL	15.0	14.0	14.0

***CODE REVISORS
01-08-03***

To comply with the statutory mandates of law, generally to function as compilers of the Delaware Code.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	159.0	222.4	222.4
ASF	--	--	--
TOTAL	159.0	222.4	222.4

***COMMISSION ON UNIFORM STATE LAWS
01-08-06***

To comply with the statutory mandates of law. The commission, consisting of five members, acts in concert with similar commissions of other states. The commission considers and drafts uniform or model laws and devises and recommends courses of action.

FUNDING

	FY 2003 ACTUAL	FY 2004 BUDGET	FY 2005 GOV. REC.
GF	23.1	35.3	35.3
ASF	--	--	--
TOTAL	23.1	35.3	35.3