

# LEGISLATIVE 01-00-00

## Legislative

General Assembly -  
House

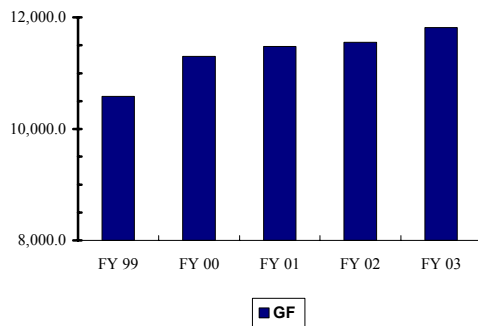
General Assembly -  
Senate

Commission on  
Interstate Cooperation

Legislative Council

- Research  
- Office of the Controller General  
- Code Revisors  
- Commission on Uniform State Laws

### Five-Year Appropriation History



### FUNDING

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	10,798.0	11,814.8	12,051.2
ASF	--	--	--
<b>TOTAL</b>	<b>10,798.0</b>	<b>11,814.8</b>	<b>12,051.2</b>

### POSITIONS

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	79.0	79.0	79.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>79.0</b>	<b>79.0</b>	<b>79.0</b>

## GENERAL ASSEMBLY - HOUSE 01-01-01

A constitutional branch of state government in which legislative power is vested. Conduct official sessions of the State House of Representatives. Carry out daily operations of the State House of Representatives when not in session. Hold hearings and meetings concerning legislation and issues that affect the State of Delaware and its citizens. Provide the necessary staff support to do research, constituent casework, committee work and public information services.

### FUNDING

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	4,508.4	4,566.9	4,705.5
ASF	--	--	--
<b>TOTAL</b>	<b>4,508.4</b>	<b>4,566.9</b>	<b>4,705.5</b>

### POSITIONS

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	28.0	28.0	28.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>28.0</b>	<b>28.0</b>	<b>28.0</b>

## FY 2004 BUDGET HIGHLIGHTS

### OPERATING BUDGET:

- ◆ Base adjustments include (\$25.0) in Travel and (\$15.0) in Advertising – Senate Substance Abuse Committee.

# LEGISLATIVE 01-00-00

## GENERAL ASSEMBLY - SENATE 01-02-01

A constitutional branch of state government in which legislative power is vested. Conduct sessions of the State Senate. Hold hearings and meetings concerning various legislation and issues pertaining to the State of Delaware and its citizens.

### FUNDING

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	2,570.4	2,879.7	2,900.1
ASF	--	--	--
<b>TOTAL</b>	<b>2,570.4</b>	<b>2,879.7</b>	<b>2,900.1</b>

### POSITIONS

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	17.0	17.0	17.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>

## COMMISSION ON INTERSTATE COOPERATION 01-05-01

To pay national association dues for state membership and assessment to the Delaware River Basin Commission. To enable legislators and certain non-legislators to attend seminars and conferences to gain information in areas of benefit to the State.

### FUNDING

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	734.3	758.8	758.8
ASF	--	--	--
<b>TOTAL</b>	<b>734.3</b>	<b>758.8</b>	<b>758.8</b>

## LEGISLATIVE COUNCIL 01-08-00

### RESEARCH 01-08-01

#### MISSION

The Division of Research was created by the General Assembly to act as a reference bureau for information relating or pertaining to legislative matters and subjects of interest to the Senate or the House. To meet this mandate, the division conducts a wide range of activities including (but not limited to) legislative research, bill drafting, committee staffing, and the development, production and promulgation of public information concerning the General Assembly.

The division publishes the monthly Delaware Register of Regulations in hardcopy and electronic formats. This publication and thousands of other public documents are available on the General Assembly Internet website ([www.state.de.us/research/assembly.htm](http://www.state.de.us/research/assembly.htm)) which was developed by division staff, who also serve as webmasters to ensure the site's daily maintenance and expansion.

The division also operates a full service print shop; a legislative library; a Legislative Hall tour service; and a bill service which answers inquiries about legislative matters and provides copies of bills, resolutions, and other legislative documents to all interested parties in accordance with the letter and spirit of the Freedom of Information Act.

#### KEY OBJECTIVES

- Encourage greater utilization of the services and resources of the division by members of the General Assembly.
- Continue the development of the Delaware Administrative Code of Regulations.
- Strive for greater customer satisfaction among the users (legislators, lobbyists, government officials and members of the general public) of the division's services.
- Maintain and enhance the information and services provided through the General Assembly Internet website.

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### BACKGROUND AND ACCOMPLISHMENTS

The following is a summary of some of the notable Division of Research accomplishments from the past year:

- The division's Technical Advisory Office was actively involved in research and review of the center-based curriculum and operation of the Delaware Autism Program (DAP). This research resulted in a summary report with conclusions and recommendations to the General Assembly issued October 3, 2001. The division reviewed on-going water quality and threats of toxic pfiesteria activities of the Nutrient Management Commission. The division participated in the design of the Department of Agriculture compliance management laboratory facilities that will analyze samples for the Nutrient Management Commission. The division directed a working group to identify a path forward for the production and use of more environmentally friendly bio-based fuels.
- The Registrar of Regulations and staff continue development of a Delaware Administrative Code, with four volumes in publication and several more ready for publication. Three publishers have executed licensing agreements to publish these volumes.
- The Registrar of Regulations completed a term as president of the Administrative Codes and Registers section (ACR) of the National Association of Secretaries of State (NASS).
- The Registrar of Regulations and staff completed several special projects for the General Assembly, including design development and implementation of the Delaware Code on-line, the only up-to-date version of the Delaware Code available, and assisting in a total revamping of 141<sup>st</sup> General Assembly's website.

### ACTIVITIES

- Disseminate accurate, timely legislative documents and information to all users of the division's bill service.
- Provide objective, non-partisan research and analysis of issues related to legislation and subjects of interest to members of the General Assembly.
- Provide accurate, well-reasoned, and effective draft legislation to meet the needs of the legislative sponsor(s).

- Maintain an effective legislative library by constantly updating reference materials and taking advantage of on-going technological improvements.
- Provide timely, accurate, and well-maintained information to users of the Register of Regulations and the General Assembly Internet website through frequent updates of these publications.
- Provide timely and accurate printed materials through the Legislative Print Shop.

### PERFORMANCE MEASURES

Provide same day service for all information requests made to the Bill Service desk. All requests for copies of legislation (whether made in person, by fax, phone or e-mail) shall be filled (directly, by mail, fax or e-mail) by no later than the end of the business day in which the request is made. All such requests are recorded on the appropriate form and performance is monitored daily by the bill service supervisor. Monthly statistics are submitted to the division director.

All professional staff (administrators, analysts, attorneys) maintain computerized activity logs on the Legislative Tracking System to record bills drafted, research reports, memos completed, and other activities. This provides the director and deputy director with up-to-the-minute information on the status of all work assignments.

Website management software and an internal monitoring system are used to ensure timely updates to the Internet website, minimal turnaround times for the posting of new documents to the web, and timely responses to e-mail queries.

### FUNDING

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	1,199.6	1,523.5	1,557.7
ASF	--	--	--
<b>TOTAL</b>	<b>1,199.6</b>	<b>1,523.5</b>	<b>1,557.7</b>

### POSITIONS

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	19.0	19.0	19.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>19.0</b>	<b>19.0</b>	<b>19.0</b>

### OFFICE OF THE CONTROLLER GENERAL

#### 01-08-02

The Office of the Controller General works with and assists the General Assembly and the Joint Finance Committee by providing comprehensive budget analyses, fiscal notes, and limited numbers of management and

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program reviews. Priority issues and/or policy questions are researched and investigated. The office provides support to legislative members on the Delaware Economic and Financial Advisory Council and provides analyses of General Fund transfers and applications for federal funds. Staff members participate in all hearings in connection with the state's operating budget, contemplated supplementary appropriations, and capital improvement programs. The office performs management and program reviews by using casual seasonal employees and contractual services. The office also provides professional, technical, and clerical support to legislative standing committees.

**FUNDING**

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	1,597.8	1,828.2	1,871.4
ASF	--	--	--
<b>TOTAL</b>	<b>1,597.8</b>	<b>1,828.2</b>	<b>1,871.4</b>

**POSITIONS**

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	15.0	15.0	15.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>15.0</b>	<b>15.0</b>	<b>15.0</b>

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***CODE REVISORS  
01-08-03***

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To comply with the statutory mandates of law, generally to function as compilers of the Delaware Code.

**FUNDING**

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	167.4	222.4	222.4
ASF	--	--	--
<b>TOTAL</b>	<b>167.4</b>	<b>222.4</b>	<b>222.4</b>

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***COMMISSION ON UNIFORM STATE LAWS  
01-08-06***

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To comply with the statutory mandates of law. The commission, consisting of five members, acts in concert with similar commissions of other states. The commission considers and drafts uniform or model laws and devises and recommends courses of action.

**FUNDING**

	FY 2002 ACTUAL	FY 2003 BUDGET	FY 2004 GOV. REC.
GF	19.6	35.3	35.3
ASF	--	--	--
<b>TOTAL</b>	<b>19.6</b>	<b>35.3</b>	<b>35.3</b>