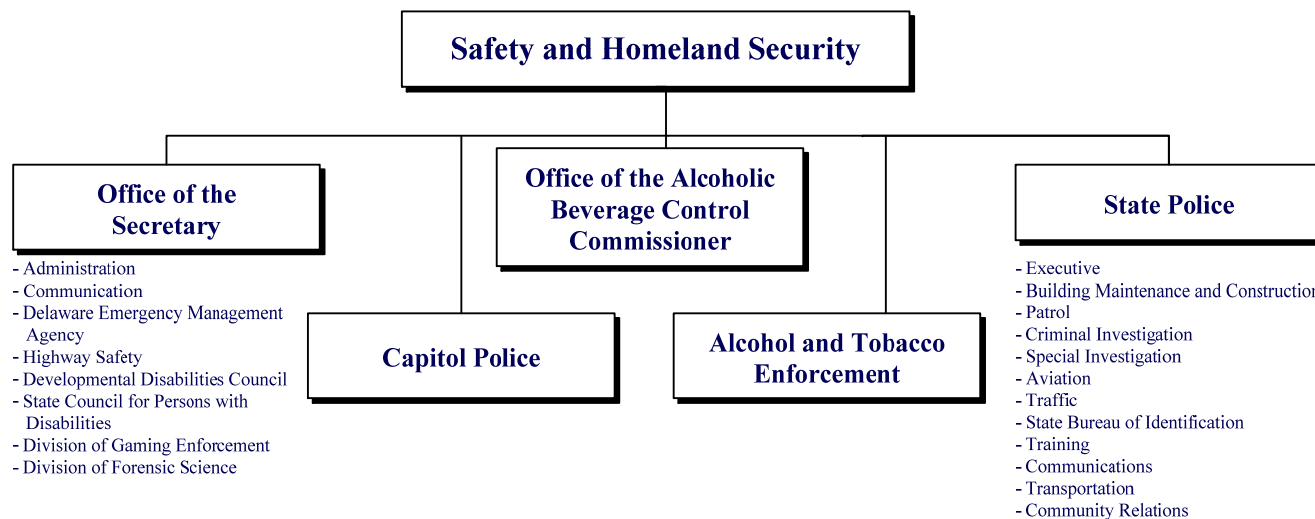


# SAFETY AND HOMELAND SECURITY

## 45-00-00



### MISSION

To promote and protect the safety of people and property in Delaware.

### KEY OBJECTIVES

- Successful preparation for and response to natural and man-made catastrophes.
  - Ensure federal and state mandates for services are accomplished, including statewide disaster mitigation.
  - Continue to increase disaster response and recovery capabilities.
  - In conjunction with the Federal Emergency Management Agency (FEMA), assist communities in planning to become disaster resistant.
  - Work with the Delaware State Police (DSP), State Fire School, Division of Public Health and local law enforcement agencies to plan, obtain equipment for and support the implementation of training for homeland security or terrorist-related events for the first responder community.
- Prevent crime.
  - Continue to gather intelligence, analyze and disseminate information to thwart criminal and terroristic acts.
  - Increase the number of criminal cases solved.
  - Continue training to address growing or emerging crime trends.
- Make the State’s highways safe.
  - Enhance enforcement, public awareness programs and educational efforts to increase seatbelt use and reduce alcohol-related fatalities,

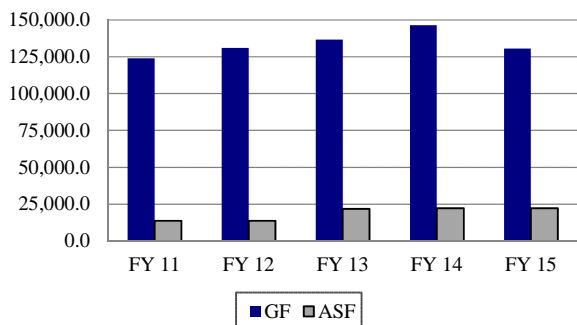
fatal crashes resulting from aggressive driving and pedestrian fatalities.

- Ensure the safety of state employees and facilities.
  - Increase police and security presence within state facilities.
  - Continue to develop and enhance planning, training and exercises in emergency evacuation and threat procedures.
- Protect the health of residents and youth.
  - Continue enforcing the State Liquor Control Act and the rules of the Alcoholic Beverage Control Commissioner and Appeals Commission.
  - Continue enforcing state and federal statutes on the prohibition of the sale of tobacco to minors.
  - Produce public educational awareness programs regarding the responsible use of alcoholic beverages and tobacco products.
- Ensure reliable and effective statewide emergency communications capability.
  - Support and maintain the statewide 800 MHz system.
  - Support and maintain the State’s conventional radio systems.

# SAFETY AND HOMELAND SECURITY

**45-00-00**

**Five-Year Appropriation History**



### FUNDING

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	143,766.4	130,547.4	131,972.8
ASF	16,610.8	22,227.6	22,170.8
<b>TOTAL</b>	<b>160,377.2</b>	<b>152,775.0</b>	<b>154,143.6</b>

### POSITIONS

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	1,014.2	1,067.5	1,064.5
ASF	83.5	84.5	83.5
NSF	79.3	79.0	81.0
<b>TOTAL</b>	<b>1,177.0</b>	<b>1,231.0</b>	<b>1,229.0</b>

## OFFICE OF THE SECRETARY

**45-01-00**

### MISSION

To promote safety and homeland security by coordinating and advocating for related policy and resources, as well as serving as a liaison with the Governor's Office, other state and non-state agencies and the community at-large.

### KEY OBJECTIVES

- Provide departmental leadership in matters of safety and homeland security.
- Provide broad policy and fiscal guidance to the operating divisions.
- Encourage collaborative approaches to problem identification and solving.
- Coordinate policy, administrative and support functions for the department, including budgetary and fiscal activities, public relations, information technology, legislative activities and constituent relations.

### BACKGROUND AND ACCOMPLISHMENTS

The Office of the Secretary provides:

- Chairmanship for the Delaware Homeland Security Council;
- Chairmanship for the Delaware Emergency Medical Services Oversight Committee;
- Membership to the Diamond State Port Corporation;
- Leadership and coordination of the Law Enforcement Subcommittee of the Domestic Violence Coordinating Council;
- Administration of State Aid to Local Law Enforcement (Grants-In-Aid appropriation);
- Coordination and development of departmental civilian employee training programs;
- Departmental technology coordination, consolidation and implementation;
- Guidance to division directors;
- Leadership in security development and implementation;
- Leadership in data collection efforts involving traffic stops; and
- Decision-making during emergency response to natural and man-made disasters.

# SAFETY AND HOMELAND SECURITY

## 45-00-00

### FUNDING

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	4,286.8	9,549.3	10,499.4
ASF	5,622.6	8,553.6	8,553.6
<b>TOTAL</b>	<b>9,909.4</b>	<b>18,102.9</b>	<b>19,053.0</b>

### POSITIONS

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	48.7	96.7	97.2
ASF	11.5	11.5	11.5
NSF	40.8	40.8	40.3
<b>TOTAL</b>	<b>101.0</b>	<b>149.0</b>	<b>149.0</b>

### **ADMINISTRATION**

#### **45-01-01**

#### ACTIVITIES

- Provide guidance in policy planning, operational priorities and mission execution.
- Promote community outreach activities and establish partnerships to improve delivery of services.
- Coordinate and execute the department's fiscal activities.
- Provide comprehensive human resource services to the division managers and employees, including training and continuing education opportunities.
- Provide public relations assistance to the divisions and coordinate the department's public relations activities.
- Develop, track and advocate the department's legislative agenda.
- Administer the State Aid to Local Law Enforcement program and related programs.
- Manage the department's information technology program.

#### PERFORMANCE MEASURE

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
% of constituent contacts responded to within three days	85	86	86

### **COMMUNICATION**

#### **45-01-20**

#### MISSION

To promote public safety through the installation, removal, repair, modification and alignment of the State's radio communication systems and electronic

equipment, in-shop and at remote locations throughout the State. As resources permit, the division extends its maintenance services to support fire, rescue, ambulance companies, county and municipal agencies.

#### KEY OBJECTIVES

- Support and maintain the State's 700 and 800 MHz radio systems and infrastructure, ensuring reliable digital voice communications to and from fixed stations and mobile and portable subscriber devices throughout Delaware.
- Support portable public address system requests and maintain the fixed sound system and accessories at Legislative Hall.
- Support communications and emergency equipment installations in all state agency, various county, municipal and fire company first responder vehicles.
- Act as the State's communications interoperability coordinator to ensure direct communications with Delaware's neighbors.
- Act as the State's single point of contact for FirstNet, the nation's public safety broadband network.
- Extend services to municipalities, towns, counties, and volunteer fire, rescue and ambulance companies.

#### BACKGROUND AND ACCOMPLISHMENTS

In addition to maintenance and repairs, the division was instrumental in the installation of the 700 and 800 MHz systems, microwave systems, mobile data computers, automatic vehicle location and global positioning systems, automatic passenger counters, annunciators, paging systems, radar equipment, variable messaging/speed signs and sound/recorder systems at Legislative Hall.

The division created a strategic plan, which will serve as a road map for the systematic upgrade of the current 800 MHz system. This plan will ensure the system continues to serve the needs of the first responder community.

The division completed inventory and programming of hundreds of radios provided to first responders under grant funds issued by the Delaware Emergency Management Agency.

The division extended its services, providing support for New Castle and Kent Counties, Delaware Transit Corporation, the Cities of Wilmington, Dover, Milford,

# SAFETY AND HOMELAND SECURITY

## 45-00-00

Camden, Wyoming and Clayton and the Delaware Volunteer Firefighter's Association.

The division continued the formal approval process for in-building first responder radio coverage testing under Senate Bill 79 for new buildings constructed over 25,000 square feet.

### ACTIVITIES

- Repair and maintain communications equipment:
  - Portable and fixed radios;
  - Public address and sound systems;
  - Mobile traffic radar and video systems;
  - 911 computer consoles;
  - Digital microwave systems;
  - Uninterruptible power supplies;
  - System and fault management terminals;
  - Network servers;
  - Mobile data computers;
  - Automatic vehicle location systems;
  - Passenger counters; and
  - Annunciators and sirens.
- Perform system and fault management for the 700 and 800 MHz systems.
- Participate in the planning and implementation of radio systems and approval of radio purchases.
- Respond to emergencies affecting communications.
- Support the State Interoperability Executive Council and its associated subcommittees.
- Manage communication tower leases.
- Obtain and manage contractual support for:
  - Depot repairs;
  - Electronics and civil engineering;
  - Generator and air conditioner maintenance;
  - Test equipment calibration;
  - Tower climbing and maintenance;
  - Grounds keeping;
  - Software support;
  - Technical assistance and training;
  - Shipment and delivery; and
  - Fire suppression systems.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
% of statewide 700 MHz portable radio coverage	97	97	97
% of statewide 700 MHz portable radio in-building coverage	98	98	98
% of statewide 800 MHz portable radio coverage	98	98	98
% of statewide 800 MHz portable radio in-building coverage	97	97	97

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### *DELAWARE EMERGENCY MANAGEMENT AGENCY 45-01-30*

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### MISSION

The Delaware Emergency Management Agency (DEMA) is the lead agency for coordination of comprehensive, all-hazard emergency preparedness, training, response, recovery and mitigation services to save lives, protect Delaware's economic base and reduce the impact of emergencies.

### KEY OBJECTIVES

- Ensure federal and state mandates for planning and services are accomplished to satisfy preparedness, response, recovery and mitigation goals and objectives.
- Sustain and increase disaster response and recovery capabilities through emergency management skill development and training and exercise initiatives for emergency operations.
- Continue to meet the federal requirements for state and local Mitigation Plans in conjunction with FEMA.
- Ensure the annual update and sustainment of the Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR).
- Sustain the National Incident Management System within state and local emergency plans and assist local municipalities with maintenance of compliance standards.
- Ensure all emergency plans are consistent with the National Preparedness Goals and Objectives,

# SAFETY AND HOMELAND SECURITY

45-00-00

Federal Comprehensive Preparedness Guides and National Emergency Management Standards.

- Provide to Delaware's response community, private sector, volunteer agencies and organizations, a multi-year training and exercise plan.

## BACKGROUND AND ACCOMPLISHMENTS

DEMA, along with local emergency management organizations, addresses the possibility of the occurrence of emergency incidents statewide, including natural, radiological, chemical hazards, terrorism and situations pertaining to public safety.

DEMA continues to coordinate and participate in disaster response and preparedness activities. Agency accomplishments include:

- Provided emergency management operations in response to all-hazard disaster incidents affecting Delaware;
- Revised the Delaware Emergency Operations Plan (DEOP) and developed hazard specific annexes to comply with the Incident Command Structure (ICS) format;
- Conducted required quarterly Radiological Emergency Planning (REP) exercise with state, local and utility partners;
- Participated with zero discrepancies in the federally graded hostile action-based drill;
- Reviewed state and local emergency plans for compliance and integration with the DEOP;
- Improved capability to secure federal disaster declarations and administer federal disaster recovery;
- Continued to foster private-public and state-local partnerships to coordinate information and resources for emergency planning, response and recovery;
- Maintained Storm Ready status, as recognized by the National Oceanic and Atmospheric Administration;
- Supported and maintained a mobile radiation monitoring vehicle for gathering radiological information and electronic relay to the state Emergency Operations Center (EOC); and
- Administered federal grants, providing equipment, training, exercise and planning activities to over 10,000 emergency response personnel to improve their terrorism preparedness.

## ACTIVITIES

- Plan, train, coordinate and support response efforts of all-hazard homeland security issues, including

chemical, biological, explosive, incendiary, radiological, technological and natural or storm-related hazards.

- Review and sustain the DEOP as a living document for compliance with federal guidance and complete the development of Hazard Specific Annexes.
- Provide position-specific training to DEMA staff and state EOC participants, which includes local, state, private sector and non-governmental partners on the DEOP and EOC procedures.
- Coordinate review of emergency plans with state and local partners.
- Conduct emergency management/response training statewide to prepare for, respond to and recover from incidents.
- Update standard operating procedures for the EOC to comply with ICS standards.
- Develop a comprehensive Delaware shelter strategy for community shelters, serving general population evacuees, as well as evacuees with medical and developmentally disabled needs, unaccompanied minors and pets.
- Support protective action and resource collaboration planning for the Delmarva Peninsula.
- Participate in emergency planning for the developmentally disabled and special needs communities.
- Conduct annual THIRA, SPR and other federally required reports pertaining to mandated U.S. Department of Homeland Security and FEMA requirements.
- Maintain preparedness in order to activate the EOC as the central point of coordination and support for pre-disaster, ongoing and post-disaster recovery activities.
- Coordinate post-emergency recovery efforts with local, state and national partners.
- Conduct, coordinate and support exercises to deliver services during domestic threats and natural or technological emergencies.
- Prepare for and conduct federally graded REP exercise.
- Maintain the Delaware Emergency Notification System, a statewide system for rapidly notifying the public by telephone in the event of an emergency.

# SAFETY AND HOMELAND SECURITY

## 45-00-00

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of completed plans within the mandated time period	2	6	6
# of comprehensive annual reviews and updates of plans during the required time period	9	9	9
% of plans and procedures exercised and evaluated	100	100	100
# of emergency management jurisdictions in which training and outreach were provided in support of plans	4	4	4

### ***HIGHWAY SAFETY*** ***45-01-40***

#### MISSION

The Office of Highway Safety (OHS) is committed to improving safety on Delaware roadways through the administration of federal highway safety funds, the analysis of crash data to identify problem locations and priority areas and the development and implementation of countermeasures to combat unsafe driving behavior.

#### KEY OBJECTIVES

- Coordinate high-visibility enforcement and public awareness initiatives to improve highway safety statewide, specifically:
  - Increase the statewide seatbelt use rate;
  - Decrease the percentage of impaired driving-related fatalities;
  - Decrease the percentage of speeding-related personal injury crashes; and
  - Decrease the percentage of motorcycle fatalities.
- Continue to support Traffic Records Coordinating Committee partners' efforts to enhance existing traffic records systems to aid in accurate, timely and complete data analysis.

#### BACKGROUND AND ACCOMPLISHMENTS

OHS coordinates highway safety initiatives focused on public outreach and education, high-visibility enforcement and collaboration with state and local governments and various other highway safety partners. Programming resources are directed to the following identified highway safety priority areas: occupant

protection, impaired driving, speeding, traffic records and motorcycle safety.

In cooperation with DSP, county and local law enforcement agencies, efforts to increase seatbelt and child restraint use include participation in the national Click It or Ticket campaign, coordination of additional overtime enforcement and the development of a high-visibility outreach campaign. OHS also offers a child safety seat fitting station in each county where parents and caregivers can have their car seat installed for free.

To reduce the incidence of impaired driving and speeding, OHS coordinates the State's participation in the National Highway Traffic Safety Administration Region 3 impaired driving enforcement and public awareness initiative (Checkpoint Strikeforce) and the Respect the Sign enforcement and public awareness program.

OHS continues to work with various partners to upgrade existing traffic record systems, and to create education and enforcement campaigns designed to decrease the incidence of motorcycle crashes.

OHS also coordinates initiatives designed to decrease distracted driving, increase the safety of pedestrians on Delaware roadways and reduce the number of crashes involving teen drivers.

#### ACTIVITIES

- Management of federal and state highway safety funds, distribution of federal funds to identified agencies and the preparation of the Annual Highway Safety Plan and Annual Evaluation Report.
- Identification of the types of crashes that are occurring, the crash locations and the primary contributing circumstances leading to these crashes.
- Monitoring legislative activities that impact highway safety.
- Monitoring the effectiveness of approved highway safety projects.
- Developing and coordinating public awareness and outreach activities with an emphasis on the identified priority areas.

### PERFORMANCE MEASURES

	CY 2014	CY 2015	CY 2016
% of seatbelt use	92	93	94
% of alcohol-related fatalities	43	43	40
# of speeding-related personal injury crashes	147	185	170
% of motorcycle fatalities	16	15	14



# SAFETY AND HOMELAND SECURITY

45-00-00

## ***DEVELOPMENTAL DISABILITIES COUNCIL*** ***45-01-50***

### **MISSION**

The mission of the Developmental Disabilities Council (DDC) is to promote and embrace inclusion, equality and empowerment for persons with disabilities.

### **KEY OBJECTIVES**

- The council advocates for change and educates communities to be responsive and sensitive to the needs, preferences and choices of all people with developmental disabilities and their families, which will enhance their participation in life and society. This is achieved through:
  - Holding agencies accountable;
  - Facilitating access to culturally competent services;
  - Educating the public and policy makers; and
  - Funding projects that promote systems change.

### **BACKGROUND AND ACCOMPLISHMENTS**

The DDC is authorized by Public Law 106-402 to address the unmet needs of people with developmental disabilities through system-wide advocacy, planning and demonstration projects.

### **ACTIVITIES**

- **Partners in Policymaking:** This trademarked and nationally recognized program runs for one weekend a month for eight months. It teaches self-advocacy skills to adults with disabilities and the parents of children with disabilities. It enables graduates to become successful advocates for themselves, their family members and the disabled community.
- **Legislation, Independence through Assistive Technology, Family and Education Conference:** This annual conference is the largest disabilities-related conference in the State. It is a multi-agency collaboration that consists of 12 workshops in four main tracks involving disability issues.
- **Delaware People First (DPF):** The council has been instrumental in assisting the leadership of DPF to achieve 501(c)(3) nonprofit status. The council will continue to support DPF's efforts to foster and grow self-advocacy skills among persons with disabilities in Delaware.

- **Launch Space:** The goal of this project is to increase the number of persons with disabilities engage in self-employment.
- **Transition Training Modules:** This project focuses on developing a series of transition training modules to prepare youth, young adults with disabilities and their families to successfully transition from youth to adult services in Delaware. Training will continue to be conducted throughout the State. The modules will also be put on websites of the State's disability organizations, so youth with disabilities and their families can view them at their leisure.

### **PERFORMANCE MEASURE**

	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2016 Gov. Rec.</b>
# of Partners in Policymaking programs	16	20	20

## ***STATE COUNCIL FOR PERSONS WITH DISABILITIES*** ***45-01-60***

### **MISSION**

The mission of the State Council for Persons with Disabilities (SCPD) is to unite in one council disability advocates and state agency policy makers to ensure individuals with disabilities are empowered to become fully integrated within the community.

### **KEY OBJECTIVES**

- Promote legislation strengthening accessible parking laws.
- Advise the Department of Health and Social Services (DHSS), Division of Medicaid and Medical Assistance (DMMA) on the implementation of the Money Follows the Person program and rebalancing of long-term care funds.
- Monitor and advise DHSS regarding the Pathways to Employment program and Vision Quest Communication plan.
- Amend the current assessment form related to cognitive and behavioral deficits.
- Introduce and pass legislation to amend the personal attendant services program.
- Advocate for increased services and programs for individuals with acquired brain injuries. Implement the pilot Traumatic Brain Injury fund and advocate

# SAFETY AND HOMELAND SECURITY

45-00-00

for legislation, which will sustain funding for the program.

- Promote passage of House Bill 196, which adds “source of income” as a protected class under the Delaware Fair Housing Act.
- Monitor and make recommendations regarding public paratransit services.
- Promote legislation that better defines the State’s role in addressing Americans with Disabilities Act (ADA) complaints in places of public accommodation.
- Promote legislation that improves guardianship laws relating to people with disabilities.
- Implement the requirements of the Employment First Oversight Commission, as required by House Bill 319.

## BACKGROUND AND ACCOMPLISHMENTS

SCPD analyzes and promotes state, federal and local legislation, regulations, programs and policies to ensure they effectively meet the needs of persons with disabilities in Delaware. SCPD is a cross-disability council created by Delaware Code. Membership includes state agencies, providers, advocacy organizations, individuals with disabilities and their family members. The council addresses a vast scope of disability-related issues including, but not limited to, housing, employment, transportation, workforce, healthcare and community-based services.

SCPD has been critical in the passage of the following pieces of legislation:

- House Bill 30, which mandates a statewide attendant services program;
- House Bill 447, which strengthens accessible parking laws for people with disabilities;
- House Bill 154, which makes it easier to integrate community-based housing for all persons with disabilities and eliminates provisions that are invalid under the Federal Fair Housing Act;
- Senate Bill 121, which provides opportunities for persons with disabilities in state employment;
- Senate Bill 261, which creates an exception to the Nurse Practices Act and clarifies that competent individuals should be allowed to delegate health care acts to others;
- House Bill 433, which creates a lemon law for assistive technology devices;
- House Bill 355, which ensures eligible persons may receive services from DHSS, Division of Services

for Aging and Adults with Physical Disabilities even when those persons are receiving primary case management services from another state agency;

- House Bill 83, which requires accessible call buttons at gas stations to assist drivers with disabilities with refueling activities;
- House Bill 237, which requires automatic doors or accessible call buttons at newly-constructed businesses and places of public accommodation; and
- Senate Bill 285, which promotes accessibility of polling locations.

SCPD initiated the revamping of the regulations for group homes for people with mental illness and staffed two committees of the Commission on Community-Based Alternatives for Individuals with Disabilities. The council has been involved with numerous amendments to state regulations, policies, programs and other legislation that affect persons with disabilities and their families.

SCPD also houses the State’s ADA Coordinator position, which mediates grievances and issues regarding ADA as it pertains to state agencies. In addition, this position coordinates various training on disability-related issues. SCPD also houses the Council on Deaf and Hard of Hearing Equality.

## ACTIVITIES

- Review all state policies, plans, programs and activities concerning persons with disabilities to determine whether such policies, programs, plans and activities effectively meet the needs of persons with disabilities.
- Make recommendations to the Governor, General Assembly and all state agencies on ways to improve the administration of services for persons with disabilities and facilitate the implementation of new or expanded programs.
- Propose and promote legislation, regulations and policies to improve the wellbeing of persons with disabilities.

## PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of bills, regulations and policies reviewed by SCPD	135	140	140
# of bills, regulations and policies impacted by SCPD comments	45	40	40



# SAFETY AND HOMELAND SECURITY

45-00-00

## ***DIVISION OF GAMING ENFORCEMENT*** ***45-01-70***

### **MISSION**

The Division of Gaming Enforcement (DGE) is committed to ensuring the integrity of Delaware's gaming industry. This is accomplished by identifying and engaging in contemporary, professional and ethical enforcement initiatives. To this end, DGE is founded upon a three-pronged organizational structure: applicant/vendor background investigations, criminal enforcement/investigations and intelligence gathering. These three distinctive components work together to provide a comprehensive approach to ensuring the integrity of the gaming industry in Delaware.

### **KEY OBJECTIVES**

- Ensure a safe and lawful environment for the visitors and employees of Delaware's casinos.
- Ensure suitability of casino employees and vendors through thorough background investigations.
- Provide continued investigative, technical and intelligence gathering training for employees in support of the Delaware Gaming Competitiveness Act of 2012.
- Monitor daily casino activity reporting requirements.
- Ensure the most efficient use of personnel and assets through the use of technology, principles of intelligence-led policing and the strategic planning process.
- Partner with other law enforcement and regulatory agencies on issues of mutual concern.

### **BACKGROUND AND ACCOMPLISHMENTS**

DGE was created with the implementation of table games in Delaware's three gaming venues: Delaware Park, Dover Downs and Harrington Raceway. Since their creation, DGE has taken the lead with surrounding jurisdictions regarding sharing of criminal intelligence germane to the casino industry through regional intelligence conferences and improved relationships with surrounding venues. DGE has also built a solid reputation for thorough suitability investigations to obtain licensure by the Delaware Lottery and recommended sanctions for regulatory violations.

### **ACTIVITIES**

- Deter, detect, investigate and prosecute criminal offenses relating to gaming in a video lottery facility or elsewhere and relate it to the operation of the Delaware Lottery.
- Gather, analyze and disseminate intelligence information regarding casino-related crimes to law enforcement partners and video lottery facilities, as permitted by law.
- Investigate the background, qualifications and suitability of each applicant prior to licensing by the Director of the Delaware Lottery.
- Assist the Delaware Lottery in the consideration, promulgation and application of its rules and regulations.
- Exchange information with and receive criminal history information from the Federal Bureau of Investigation for use in considering applicants for any license or registration issued by the State Lottery Office.
- Request or receive information, materials and any other data from any licensee, registrant or applicant for a license or registration.
- Notify the State Lottery Office of any information that may affect the continued qualifications or suitability of any licensee or registrant.
- Maintain the Involuntary Exclusion list to exclude from all licensed video lottery facilities persons whose presence would be inimical to the interest of the State of Delaware or lottery operations therein.

### **PERFORMANCE MEASURES**

	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2016 Gov. Rec.</b>
# of criminal investigations investigated by DGE detectives	493	500	500
# of background investigations completed by DGE investigators	1,150	1,200	1,200
# of applicants recommended for license denial/revocation	5	15	15
# of persons recommended for Lottery Involuntary Exclusion list	9	15	15

## ***DIVISION OF FORENSIC SCIENCE*** ***45-01-80***

### **MISSION**

The Division of Forensic Science (DFS) promotes the sound administration of justice, through the documentation and presentation of reliable qualitative

# SAFETY AND HOMELAND SECURITY

45-00-00

and quantitative scientific analysis of chemical and biological evidence samples.

## KEY OBJECTIVES

- Support the State's law enforcement agencies through the scientific analysis of drug evidence.
- Complete investigations and analysis in an accurate and timely manner.
- Investigate the essential facts surrounding sudden, accidental or suspicious deaths.
- Establish the cause and manner of death within reasonable medical certainty for all investigated deaths.
- Determine the positive identity of unidentified human remains.
- Maintain the State's DNA database.

## BACKGROUND AND ACCOMPLISHMENTS

The Office of the Chief Medical Examiner, established in 1970, was transferred to the Department of Safety and Homeland Security in July of 2014, becoming DFS. It exists to investigate all sudden, accidental or suspicious deaths that occur in Delaware.

During Fiscal Year 2014, DFS:

- Investigated 4,519 deaths;
- Received 5,959 forensic evidence cases;
- Analyzed 3,518 controlled substances cases;
- Analyzed 63,328 controlled substances evidence exhibits;
- Received 200 DNA cases;
- Received 39 arson cases;
- Performed toxicology analysis on 807 Driving Under the Influence (DUI) cases;
- Performed 2,303 corresponding tests;
- Performed toxicology analysis on 861 post-mortem cases; and
- Performed 2,803 corresponding tests.

## ACTIVITIES

- Conduct medicolegal investigation of all sudden, accidental or suspicious deaths.
- Perform post-mortem examinations.
- Identify human remains.
- Analyze post-mortem toxicology samples.
- Perform scientific analysis of drug evidence.
- Provide transportation of drug and biological evidence to the Forensic Sciences Laboratory.

- Analyze urine and blood samples for the presence of drugs and alcohol.
- Analyze biological evidence for the presence of DNA.
- Maintain a convicted felons DNA database.
- Analyze arson evidence for the State's Fire Marshal.
- Provide court testimony by pathologists, other forensic scientists and medicolegal investigators.

## PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of working days for controlled substance turnaround	21	18	7
# of working days for DNA analysis turnaround	45	44	40

# SAFETY AND HOMELAND SECURITY

**45-00-00**

## **CAPITOL POLICE**

**45-02-00**

### MISSION

Protect people and strategic properties within state government.

### KEY OBJECTIVES

- Enhance the skills, knowledge and abilities of employees through the identification and acquisition of mission specific training to include supervisory and leadership training.
- Continue to develop and enhance planning, training and exercises in facility emergency response procedures.
- Enhance the services provided to the state agencies and facilities serviced by the division.

### BACKGROUND AND ACCOMPLISHMENTS

Capital Police has undergone great change, adopting a new mission, set of core values and command structure. This allows the division to better service and enhance the supervision of employees statewide.

### FUNDING

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	6,634.8	7,020.9	7,049.5
ASF	141.2	186.0	186.0
<b>TOTAL</b>	<b>6,776.0</b>	<b>7,206.9</b>	<b>7,235.5</b>

### POSITIONS

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	91.0	94.0	94.0
ASF	--	1.0	1.0
NSF	--	--	--
<b>TOTAL</b>	<b>91.0</b>	<b>95.0</b>	<b>95.0</b>

## **CAPITOL POLICE**

**45-02-10**

### ACTIVITIES

- Protect life and property.
- Enforce state and federal laws through a concerted community policing directed methodology.
- Investigate suspicious and criminal activity.

- Make physical arrests of suspects for violations of the Delaware criminal/traffic code.
- Make physical arrests of suspects wanted by Delaware courts.
- Maintain a vigilant observation for terrorist-related activities both foreign and domestic.
- Implement, utilize and maintain electronic screening and surveillance equipment.
- Transport committed subjects to correctional institutions or medical treatment centers.
- Provide protective services to the Governor, the General Assembly and the Judiciary.
- Perform entrance screening for weapons and contraband at specific state facilities requiring enhanced levels of security.
- Provide workplace violence/active shooter seminars and other training programs to state employees as requested.
- Manage and operate the card access system that supports numerous state agencies and facilities statewide.
- Work with school districts to enhance their participation in the comprehensive School Safety program.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of community policing/training seminars offered to state employees	28	15	15
# of entrants screened for weapons and contraband entering secure state facilities	1,379,958	1,792,900	1,792,900

**SAFETY AND HOMELAND SECURITY**  
**45-00-00**

**OFFICE OF THE ALCOHOLIC BEVERAGE  
CONTROL COMMISSIONER**  
**45-03-00**

**MISSION**

To ensure the health, safety and welfare of the public by regulating the activities of the alcoholic beverage industry while permitting open competition and legal marketing practices that meet the lawful needs and convenience of the consumer.

**KEY OBJECTIVES**

- Revise and streamline the rules governing the alcoholic beverage industry.
- Develop a strategic plan and operating policies.
- Revise and maintain an updated and accurate file system to enable the prompt and accurate dissemination of information regarding licensees.

**BACKGROUND AND ACCOMPLISHMENTS**

Delaware has a three-tier system for the sale of alcoholic beverages: suppliers, wholesalers and retailers. The State's control over the business of alcohol consumption, distribution and sale is performed through the licensing and enforcement process. Strict lines between suppliers, wholesalers and retailers exist, so there is no controlling interest among the three.

The Delaware Alcoholic Beverage Control Commission underwent Joint Sunset Committee review from 1998-2000. Pursuant to House Bill 660, a new system for the regulation of the alcoholic beverage industry was established. Effective December 1, 2000, regulation of the industry became the responsibility of the Alcoholic Beverage Control Commissioner, who is appointed by the Governor and confirmed by the Senate. The Commissioner's decisions may be appealed to a three-member Appeals Commission, whose members are also appointed by the Governor and confirmed by the Senate.

Pursuant to House Bill 660, enforcement of 4 Del. C. and the rules of the Office of the Alcoholic Beverage Control Commissioner shall remain with the Division of Alcohol and Tobacco Enforcement (DATE), with the Commissioner holding administrative hearings and rendering decisions on these prosecutions.

**FUNDING**

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	482.8	507.1	507.5
ASF	31.0	83.9	83.9
<b>TOTAL</b>	<b>513.8</b>	<b>591.0</b>	<b>591.4</b>

**POSITIONS**

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	6.0	6.0	6.0
ASF	--	--	--
NSF	--	--	--
<b>TOTAL</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

**OFFICE OF THE ALCOHOLIC BEVERAGE  
CONTROL COMMISSIONER**  
**45-03-10**

**ACTIVITIES**

- License alcoholic beverage establishments, which include package stores, taprooms, taverns, restaurants serving alcohol, hotels, clubs, horse racetracks, multi-purpose sports facilities, wholesalers, suppliers, wineries, breweries, craft distilleries and nonprofit organizations gathering licenses.
- Consider and approve or deny requests for transfers and extensions of premises for existing licensees.
- Review license renewals and collect licensing fees.
- Approve the employment of minors, where allowed and appropriate, in a licensed premise.
- Hold administrative hearings for complaints brought by DATE regarding the manner in which licensees conduct their alcoholic beverage establishments including, but not limited to, sales by licensees of alcoholic beverages to minors.
- Hold administrative hearings to hear protests of applications for licensure and complaints by adjoining property owners of the manner in which licensees conduct their business.
- Identify issues regarding alcohol that are important on the national and local levels and assist in addressing these issues.
- Provide administrative support to the Appeals Commission.

# SAFETY AND HOMELAND SECURITY

45-00-00

## PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
% of new applications prepared to be heard before the Commissioner within 30 days of application	90	97	97
# of applications reviewed	123	160	160

## ALCOHOL AND TOBACCO

### ENFORCEMENT

45-04-00

#### MISSION

To protect the health, safety and welfare of people in Delaware through the enforcement of liquor and youth access to tobacco laws, while maintaining the highest state of preparedness for responding to threats against homeland security.

#### KEY OBJECTIVES

- Continue enforcing the State Liquor Control Act and rules of the Alcoholic Beverage Control Commissioner and Appeals Commission.
- Continue enforcing state and federal statutes on the prohibition of the sale of tobacco to minors.
- Produce public awareness and educational programs regarding the responsible use of alcoholic beverages and tobacco products.

#### BACKGROUND AND ACCOMPLISHMENTS

DATE is a recognized leader in alcohol and tobacco prevention and known for unwavering commitment to community education initiatives. Dedicated to decreasing the illegal use of alcohol, DATE promotes responsible distribution of alcoholic beverages by licensees, responsible consumption by those of legal age and zero-tolerance for underage consumption.

DATE agents are sworn and certified police officers, vested with statewide authority of arrest for commissioner rule violations, as well as any other Delaware criminal law violation. DATE agents have a diverse range of duties from investigating resident complaints and conducting underage sale compliance checks to enforcing criminal laws and commissioner rules in more than 2,000 licensed establishments. DATE agents attend yearly training to maintain the highest state of preparedness for responding to threats against homeland security and provide security to DEMA during heightened security alerts and exercise drills on the campus.

DATE continues its mission by working with federal agencies and local law enforcement to enforce the prohibitions on the sale of alcohol and tobacco products to minors and has assumed an active role in homeland security. DATE organizes and hosts training designed to assist law enforcement officers to recognize fake, stolen



# SAFETY AND HOMELAND SECURITY

**45-00-00**

or bootleg items; such as cigarettes, CDs, DVDs and popular apparel. In coordination with the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives, DATE increased its emphasis on interdiction of illegal alcohol and tobacco being transported through Delaware.

At the state level, DATE continues to work with DHSS, Division of Public Health and the Department of Services for Children, Youth and Their Families to continue the implementation of the statewide strategy for compliance with the Federal Synar Amendment.

In December 1999, the division implemented a zero-tolerance policy on retailers who sold tobacco to youth under age 18. By August 31, 2002, the compliance rate had risen dramatically from 67 to 97 percent and remains at a similar rate today, which is significantly higher than the target compliance rate (80 percent) mandated by the federal government.

The Rewards program for compliant tobacco retail clerks, in which they receive a reward when they do not sell tobacco products to the cooperating underage witness (CUW), contributed to Delaware having the highest compliance rate in the nation. DATE also created a website that contains information for the public and online reporting for agents while out in the field. The agents can access the website from mobile data terminals in their undercover police vehicles.

### FUNDING

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	944.9	1,180.5	1,175.8
ASF	620.3	676.6	619.8
<b>TOTAL</b>	<b>1,565.2</b>	<b>1,857.1</b>	<b>1,795.6</b>

### POSITIONS

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	10.7	12.0	11.5
ASF	6.0	6.0	6.0
NSF	2.3	2.0	1.5
<b>TOTAL</b>	<b>19.0</b>	<b>20.0</b>	<b>19.0</b>

## ***ALCOHOL AND TOBACCO ENFORCEMENT*** ***45-04-10***

### ACTIVITIES

- Enforce alcohol and tobacco laws and all other public safety laws.
- Develop programs to promote the reduction of alcohol consumption.
- Conduct the CUW program.

- Promote and participate in the Cops-in-Shops program.
- Participate in impaired driving checkpoints in all counties.
- Lead the Tobacco Enforcement program and cooperate with DHSS' tobacco compliance activities.
- Administer and conduct alcohol server training.
- Provide security to DEMA during heightened security alerts and during exercises on the campus.
- Maintain web-based tobacco and alcohol database for field agent real-time online reporting.
- Assist DGE in enforcing alcohol and tobacco prevention within licensed gaming establishments.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
% of compliance with prohibition on sale of alcohol to minors (under 21)	83	87	87
% of compliance with prohibition on sale of tobacco to minors (under 18)	97	96	96
% of complaints investigated and resolved within 30 days	95	96	96
# of servers trained to serve alcohol	8,591	8,000	8,000

# SAFETY AND HOMELAND SECURITY

**45-00-00**

## STATE POLICE

**45-06-00**

### MISSION

To provide residents and visitors in the State with a professional and compassionate police service, including prevention of and response to acts of terrorism.

### KEY OBJECTIVES

- Continue to reduce violent crimes and Part I crimes within the DSP service area.
- Maintain or reduce complaints investigated per officer, particularly in the fastest growing areas of the State.
- Reduce highway crashes and resultant fatalities and injuries, focusing in particular on curbing identified aggressive driving behaviors.
- Implement and support technology improvements and maintain existing systems, which maximizes officer productivity, enhances data accuracy and collection and facilitates meaningful participation in the nation's homeland security efforts.
- Continue training to address growing or emerging crime trends, including those related to terroristic activities.
- Recruit and retain a diverse and well-trained workforce.

### BACKGROUND AND ACCOMPLISHMENTS

DSP has undertaken or expanded several projects that have directly improved the delivery of services.

- Implemented the Omega "CrimeView" Dashboard, the most widely used crime analytic and mapping tool in North America, allowing for near real-time analytics and mapping of all police incidents in the State to enhance deployment strategies for crime reduction and traffic safety initiatives.
- Initiated a fatigue management program, maximizing duty performance for employees operating in the high-risk profession of law enforcement.
- Expanded community outreach initiative programs to include best practices in the field of community policing, aimed at increasing public trust and reducing violent crime.
- Implemented the Crash Analysis Reporting System, a software program that provides real time

information pertaining to crashes on Delaware's roadways and provides predictive analysis to allow for resources to be directed to problem areas in an effort to prevent crashes.

- Expanded the use of social media (Twitter, Facebook, DSP website and others) and a new Crime Tips smartphone application to provide communities and businesses with real time criminal and traffic updates, allowing instantaneous citizen reporting of suspicious criminal activity, missing persons and safety hazards.

### FUNDING

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	131,417.1	112,289.6	112,740.6
ASF	10,195.7	12,727.5	12,727.5
<b>TOTAL</b>	<b>141,612.8</b>	<b>125,017.1</b>	<b>125,468.1</b>

### POSITIONS

	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 GOV. REC.
GF	857.8	858.8	855.8
ASF	66.0	66.0	65.0
NSF	36.2	36.2	39.2
<b>TOTAL</b>	<b>960.0</b>	<b>961.0</b>	<b>960.0</b>

## EXECUTIVE

**45-06-01**

### ACTIVITIES

- Perform administrative and executive duties of the department.
- Oversee hiring and manage personnel and associated issues.
- Oversee financial management, policy development and legal affairs.
- Coordinate and develop agency planning.
- Oversee internal affairs and outcomes.
- Oversee delivery of computer support and information technology services.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of persons in recruit class	27	55	40
% of minority representation in recruit class	19.8	34.0	34.0

# SAFETY AND HOMELAND SECURITY

**45-00-00**

## ***BUILDING MAINTENANCE AND CONSTRUCTION*** **45-06-02**

### ACTIVITIES

- Provide building maintenance and janitorial services.
- Coordinate and administer construction and renovation projects.
- Develop and maintain a formal, long-range Capital Improvement plan.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of minor capital improvement projects performed in house	9	15	15
# of projects	14	15	15

## ***PATROL*** **45-06-03**

### ACTIVITIES

- Provide primary enforcement of traffic and criminal laws.
- Investigate criminal offenses and traffic crashes.
- Provide initial response to public requests for service.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of complaints handled by patrol officers	141,322	140,000	140,000
# of drivers arrested for traffic charges	84,070	100,000	100,000
# of traffic arrests (charges)	127,645	140,000	140,000
# of DUI arrests	2,723	4,000	4,000

## ***CRIMINAL INVESTIGATION*** **45-06-04**

### ACTIVITIES

- Investigate serious or highly involved criminal complaints.
- Provide polygraph services.
- Provide criminalistic services for many police agencies.
- Investigate all suspicious deaths.
- Provide crime lab services.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of criminal cases investigated	5,536	6,500	6,500
% of cases cleared	52	75	75
# of domestic violence complaints:			
investigated	10,700	11,500	11,500
cleared by arrest	2,202	2,000	2,000
referred to victim services	1,067	1,500	1,500
# of high-tech crime cases	358	400	400

## ***SPECIAL INVESTIGATION*** **45-06-05**

### ACTIVITIES

- Conduct undercover drug investigations.
- Investigate organized auto-theft activities and dealer fraud.
- Investigate vice-related complaints.
- Investigate white collar complaints and coordinate asset seizure activities.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of special investigations:			
auto theft	452	600	600
vice	34	75	75
drug unit	4,236	5,000	5,000
# of special investigation arrests:			
auto theft	41	60	60
vice	12	35	35
drug unit	2,462	3,000	3,000
\$ of drugs seized	5,000,000	5,000,000	5,000,000
\$ of cash seizures	1,300,000	2,000,000	2,000,000

## ***AVIATION*** **45-06-06**

### ACTIVITIES

- Provide paramedical treatment.
- Provide medivac services.
- Enforce traffic laws.
- Support criminal investigative activities.

### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of missions	2,283	2,500	2,500
% of medivac missions	45	50	50

## SAFETY AND HOMELAND SECURITY

### 45-00-00

#### **TRAFFIC** **45-06-07**

##### ACTIVITIES

- Maintain traffic crash and enforcement data.
- Administer radar and alcohol programs at troop level.
- Oversee federal highway safety and truck enforcement programs.
- Design public information campaigns.
- Evaluate traffic safety efforts.

##### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of investigated crashes	18,712	18,700	18,700
# of investigated injury-producing crashes	3,024	3,600	3,600
# of investigated property damage only crashes	15,688	15,500	15,500
# of drivers arrested in investigated crashes	10,919	12,000	12,000
# of drivers arrested in investigated injury-producing crashes	2,418	3,000	3,000
# of drivers arrested in investigated property damage only crashes	8,501	8,600	8,600
# of investigated hit-and-run crashes	2,847	3,000	3,000
# of investigated animal-related crashes	1,635	1,500	1,500
# of commercial motor vehicle summons issued	2,736	5,000	5,000

#### **STATE BUREAU OF IDENTIFICATION** **45-06-08**

##### ACTIVITIES

- Prepare National Incident Based Reporting System reports.
- Maintain criminal history record information.
- Provide fingerprint identification services.
- License and regulate private detectives and constables.

##### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of criminal histories requested	50,823	50,000	54,000
Average wait time for a criminal history check (weeks)	2	2	2

#### **TRAINING** **45-06-09**

##### ACTIVITIES

- Administer and support the Council on Police Training activities.
- Deliver training for DSP and municipal recruits.
- Provide specialized training to DSP officers.

##### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of in-service training classes offered	70	100	100
# of students trained	1,334	1,500	1,500
# of recruits trained:			
DSP	27	55	40
non-DSP	43	35	35

#### **COMMUNICATIONS** **45-06-10**

##### ACTIVITIES

- Support and maintain data and audio transmission systems.
- Coordinate telephone systems.
- Maintain the communications message processor.
- Support and administer the Emergency Reporting (911) centers.

##### PERFORMANCE MEASURES

	FY 2014 Actual	FY 2015 Budget	FY 2016 Gov. Rec.
# of calls for service at 911 centers	369,867	300,000	300,000
# of calls dispatched to officers	247,327	190,000	190,000
# of calls teleserved by dispatcher	122,540	115,000	115,000
# of building alarms received	21,752	25,000	25,000
# of officers for whom communications centers are responsible	849	850	850
# of technology problems addressed	5,753	6,500	6,500

#### **TRANSPORTATION** **45-06-11**

##### ACTIVITY

- Provide preventive maintenance and mechanical repairs for all division vehicles.

**SAFETY AND HOMELAND SECURITY**  
**45-00-00**

**PERFORMANCE MEASURES**

	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2016 Gov. Rec.</b>
% of vehicles requiring outside contractual repairs	10	10	10
Average repair time including rollout activities (days)	1	1	1

***COMMUNITY RELATIONS***  
***45-06-12***

**ACTIVITIES**

- Provide post-incident referral services enabling follow-up counseling to crime victims.
- Develop and present safety education programs for schools and other community organizations.
- Provide public information through media relations staff.
- Participate in the Strong Communities Initiative for Kent and Sussex Counties.
- Provide training for Citizens' Police Academy and a business academy.

**PERFORMANCE MEASURES**

	<b>FY 2014 Actual</b>	<b>FY 2015 Budget</b>	<b>FY 2016 Gov. Rec.</b>
# of total victim service cases with:			
immediate response	303	300	300
interviews in person	850	900	900
interviews by phone	7,161	9,000	9,000
written correspondence	9,474	11,000	11,000
# of Citizens' Police Academy classes	1	2	2
# of citizens trained	27	40	40