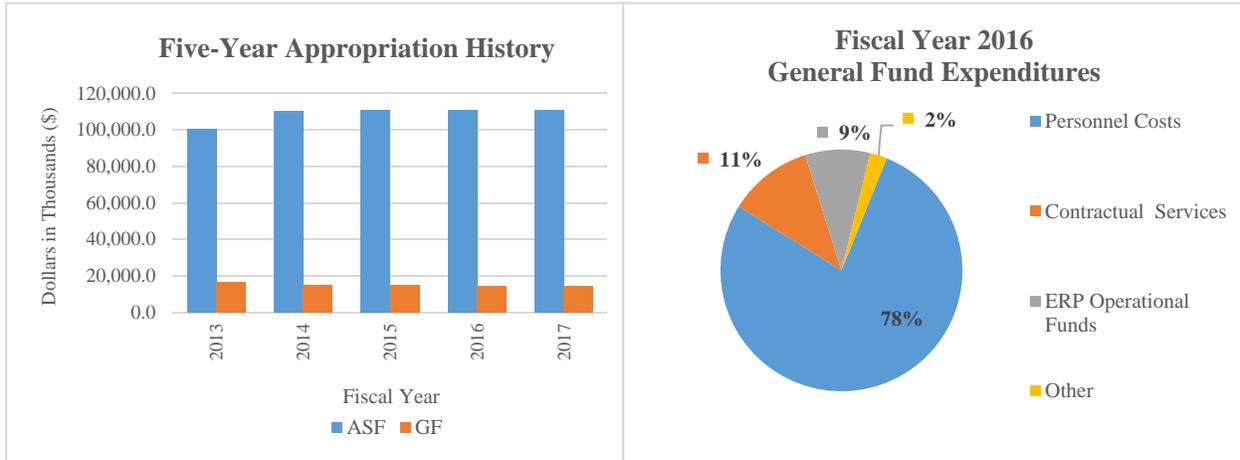




At a Glance

- Promote the financial health of the State by providing technical analysis and policy information and advice to the Governor, Legislature, state agencies, other government entities, pertinent constituency groups and the public;
- Reduce administrative costs by reengineering and streamlining state government to use resources more efficiently and effectively; and
- Provide leadership and planning on global financial management issues, including revenues, debt expenditures and credit ratings.

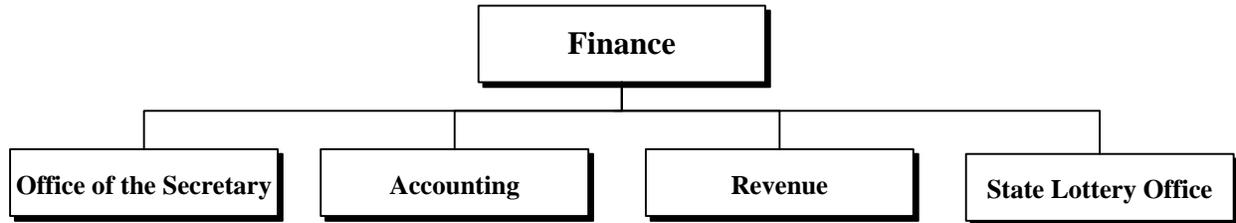


Overview

The mission of the Department of Finance is to promote Delaware’s fiscal health fairly and efficiently by forecasting, generating, collecting and accounting for funds critical to essential government services. The Department of Finance is comprised of four major divisions: Office of the Secretary; Division of Revenue; Division of Accounting; and the State Lottery Office.

On the Web

For more information about the Department of Finance, visit their website at: www.finance.delaware.gov.



IPU	Performance Measure Name	Fiscal Year 2016 Actual	Fiscal Year 2017 Budget	Fiscal Year 2018 Governor's Recommend
25-05-01	Accounting			
	# of internal control reviews completed	35	400*	444*
	# of statewide payroll examinations	1	1	1
<i>*Includes Payroll, Pcard and Capital review for more than 100 organizations, as well as desk reviews. Fiscal Year 2016 Actual number represents onsite reviews only.</i>				
25-06-01	Revenue			
	# of days to process Personal Income Tax refunds	15	13	12
	% of digital personal returns	89	90	91
	Automated call distribution telephone waiting time (seconds)	57	55	45
25-07-01	State Lottery Office			
	\$ General Fund revenue collections (millions)	211.0	205.0	204.3
	Satisfaction Survey - % of positive responses:			
	players	70	70	75
	retailers	90	90	90

**FINANCE
DEPARTMENT SUMMARY**

25-00-00 Appropriation Units	POSITIONS				DOLLARS			
	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Recommend	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Recommend
Office of the Secretary								
General Funds	16.0	16.0	16.0	16.0	1,732.7	1,768.8	1,806.3	1,787.6
Appropriated S/F	35.0	35.0	35.0	35.0	45,424.2	47,775.7	47,845.7	47,845.7
Non-Appropriated S/F					679.5			
	<u>51.0</u>	<u>51.0</u>	<u>51.0</u>	51.0	<u>47,836.4</u>	<u>49,544.5</u>	<u>49,652.0</u>	49,633.3
Accounting								
General Funds	46.7	45.7	45.7	45.7	5,058.2	5,529.3	5,450.0	5,406.6
Appropriated S/F	10.3	10.3	10.3	10.3	798.0	840.4	970.4	970.4
Non-Appropriated S/F					474.4			
	<u>57.0</u>	<u>56.0</u>	<u>56.0</u>	56.0	<u>6,330.6</u>	<u>6,369.7</u>	<u>6,420.4</u>	6,377.0
Revenue								
General Funds	79.0	79.0	79.0	79.0	7,274.1	7,328.5	7,628.3	7,407.8
Appropriated S/F	46.0	46.0	46.0	46.0	8,966.6	8,384.8	10,198.9	10,198.9
Non-Appropriated S/F					3,850.8			
	<u>125.0</u>	<u>125.0</u>	<u>125.0</u>	125.0	<u>20,091.5</u>	<u>15,713.3</u>	<u>17,827.2</u>	17,606.7
State Lottery Office								
General Funds								
Appropriated S/F	61.0	61.0	61.0	61.0	49,605.7	54,023.2	54,023.2	54,023.2
Non-Appropriated S/F								
	<u>61.0</u>	<u>61.0</u>	<u>61.0</u>	61.0	<u>49,605.7</u>	<u>54,023.2</u>	<u>54,023.2</u>	54,023.2
TOTAL								
General Funds	141.7	140.7	140.7	140.7	14,065.0	14,626.6	14,884.6	14,602.0
Appropriated S/F	152.3	152.3	152.3	152.3	104,794.5	111,024.1	113,038.2	113,038.2
Non-Appropriated S/F					5,004.7			
	<u>294.0</u>	<u>293.0</u>	<u>293.0</u>	293.0	<u>123,864.2</u>	<u>125,650.7</u>	<u>127,922.8</u>	127,640.2

**FINANCE
DEPARTMENT SUMMARY**

25-00-00	POSITIONS				DOLLARS			
Appropriation Units	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Recommend	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Recommend
OTHER AVAILABLE FUNDS - REGULAR OPERATIONS								
General Funds					2,880.7	1,394.7		
Special Funds					0.3			
SUBTOTAL					2,881.0	1,394.7		
TOTAL DEPARTMENT - REGULAR OPERATIONS								
General Funds					16,945.7	16,051.3	14,884.6	14,602.0
Special Funds					109,799.5	111,024.1	113,038.2	113,038.2
TOTAL					126,745.2	127,075.4	127,922.8	127,640.2
TOTAL DEPARTMENT								
FIRST STATE IMPROVEMENT FUND - SPECIAL FUNDS								
CAPITAL IMPROVEMENTS - SPECIAL FUNDS								
<hr/>								
GRAND TOTAL								
General Funds					16,945.7	16,051.3	14,884.6	14,602.0
Special Funds					109,799.5	111,024.1	113,038.2	113,038.2
GRAND TOTAL					126,745.2	127,075.4	127,922.8	127,640.2
					(Reverted)	26.8		
					(Encumbering)	1,211.9		
					(Continuing)	212.8		

FINANCE
OFFICE OF THE SECRETARY
OFFICE OF THE SECRETARY
INTERNAL PROGRAM UNIT SUMMARY

25-01-01					Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base				
Personnel Costs								
General Funds	1,518.7	1,647.1	1,684.6	1,665.9				1,665.9
Appropriated S/F								
Non-Appropriated S/F	1,518.7	1,647.1	1,684.6	1,665.9				1,665.9
Travel								
General Funds	3.9	3.5	3.5	3.5				3.5
Appropriated S/F								
Non-Appropriated S/F	3.9	3.5	3.5	3.5				3.5
Contractual Services								
General Funds	116.3	114.5	114.5	114.5				114.5
Appropriated S/F								
Non-Appropriated S/F	679.5	114.5	114.5	114.5				114.5
	795.8							
Supplies and Materials								
General Funds	4.8	3.7	3.7	3.7				3.7
Appropriated S/F								
Non-Appropriated S/F	4.8	3.7	3.7	3.7				3.7
Operations								
General Funds	89.0							
Appropriated S/F								
Non-Appropriated S/F	89.0							
Information System Development								
General Funds								
Appropriated S/F	2,985.5	3,150.6	3,220.6	3,220.6				3,220.6
Non-Appropriated S/F	2,985.5	3,150.6	3,220.6	3,220.6				3,220.6
Escheat								
General Funds								
Appropriated S/F	2,383.6	2,625.1	2,625.1	2,625.1				2,625.1
Non-Appropriated S/F	2,383.6	2,625.1	2,625.1	2,625.1				2,625.1
Escheat Enforcement								
General Funds								
Appropriated S/F	40,055.1	42,000.0	42,000.0	42,000.0				42,000.0
Non-Appropriated S/F	40,055.1	42,000.0	42,000.0	42,000.0				42,000.0
TOTAL								
General Funds	1,732.7	1,768.8	1,806.3	1,787.6				1,787.6
Appropriated S/F	45,424.2	47,775.7	47,845.7	47,845.7				47,845.7
Non-Appropriated S/F	679.5							
	47,836.4	49,544.5	49,652.0	49,633.3				49,633.3

**FINANCE
OFFICE OF THE SECRETARY
OFFICE OF THE SECRETARY
INTERNAL PROGRAM UNIT SUMMARY**

25-01-01								
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
IPU REVENUES								
General Funds								
Appropriated S/F	70,221.0	49,699.7	49,699.7	49,699.7				49,699.7
Non-Appropriated S/F	311.4							
	<u>70,532.4</u>	<u>49,699.7</u>	<u>49,699.7</u>	<u>49,699.7</u>				<u>49,699.7</u>
POSITIONS								
General Funds	16.0	16.0	16.0	16.0				16.0
Appropriated S/F	35.0	35.0	35.0	35.0				35.0
Non-Appropriated S/F								
	<u>51.0</u>	<u>51.0</u>	<u>51.0</u>	<u>51.0</u>				<u>51.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include (\$18.7) in Personnel Costs to reflect a complement reduction.

**FINANCE
ACCOUNTING
ACCOUNTING
INTERNAL PROGRAM UNIT SUMMARY**

25-05-01								
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
Personnel Costs								
General Funds	3,515.6	3,885.3	3,975.5	3,932.1				3,932.1
Appropriated S/F	781.8	809.9	939.9	939.9				939.9
Non-Appropriated S/F	4,297.4	4,695.2	4,915.4	4,872.0				4,872.0
Travel								
General Funds	0.8	1.5	1.5	1.5				1.5
Appropriated S/F	10.5	12.0	12.0	12.0				12.0
Non-Appropriated S/F	11.3	13.5	13.5	13.5				13.5
Contractual Services								
General Funds	262.8	316.4	316.4	316.4				316.4
Appropriated S/F	5.7	12.0	12.0	12.0				12.0
Non-Appropriated S/F	268.5	328.4	328.4	328.4				328.4
Supplies and Materials								
General Funds	4.1	10.3	10.3	10.3				10.3
Appropriated S/F		1.5	1.5	1.5				1.5
Non-Appropriated S/F	474.4							11.8
	478.5	11.8	11.8	11.8				11.8
Capital Outlay								
General Funds	40.2	37.8	37.8	37.8				37.8
Appropriated S/F		5.0	5.0	5.0				5.0
Non-Appropriated S/F	40.2	42.8	42.8	42.8				42.8
ERP Operational Funds								
General Funds	1,234.7	1,278.0	1,108.5	1,108.5				1,108.5
Appropriated S/F								
Non-Appropriated S/F	1,234.7	1,278.0	1,108.5	1,108.5				1,108.5
TOTAL								
General Funds	5,058.2	5,529.3	5,450.0	5,406.6				5,406.6
Appropriated S/F	798.0	840.4	970.4	970.4				970.4
Non-Appropriated S/F	474.4							
	6,330.6	6,369.7	6,420.4	6,377.0				6,377.0
IPU REVENUES								
General Funds	0.3							
Appropriated S/F	815.6	840.4	2,970.4	840.4	130.0			2,970.4
Non-Appropriated S/F	1,079.5							
	1,895.4	840.4	2,970.4	840.4	130.0			2,970.4

**FINANCE
ACCOUNTING
ACCOUNTING
INTERNAL PROGRAM UNIT SUMMARY**

25-05-01								
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
POSITIONS								
General Funds	46.7	45.7	45.7	45.7				45.7
Appropriated S/F	10.3	10.3	10.3	10.3				10.3
Non-Appropriated S/F	57.0	56.0	56.0	56.0				56.0

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include (\$43.4) in Personnel Costs to reflect a complement reduction; (\$150.0) in ERP Operational Funds to eliminate funding for the New Castle County Data Center; and (\$19.5) in ERP Operational Funds to reflect a reduction in lease obligations.

**FINANCE
REVENUE
REVENUE
INTERNAL PROGRAM UNIT SUMMARY**

25-06-01					Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base				
Personnel Costs								
General Funds	6,019.8	5,959.5	6,113.0	6,038.8				6,038.8
Appropriated S/F								
Non-Appropriated S/F	<u>6,019.8</u>	<u>5,959.5</u>	<u>6,113.0</u>	<u>6,038.8</u>				<u>6,038.8</u>
Travel								
General Funds	5.8	5.0	5.0	5.0				5.0
Appropriated S/F								
Non-Appropriated S/F	<u>5.8</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>				<u>5.0</u>
Contractual Services								
General Funds	1,072.6	1,052.0	1,052.0	1,052.0				1,052.0
Appropriated S/F								
Non-Appropriated S/F	<u>3,751.7</u>	<u>1,052.0</u>	<u>1,052.0</u>	<u>1,052.0</u>				<u>1,052.0</u>
	4,824.3	1,052.0	1,052.0	1,052.0				1,052.0
Energy								
General Funds	9.8	8.4	8.4	8.4				8.4
Appropriated S/F								
Non-Appropriated S/F	<u>9.8</u>	<u>8.4</u>	<u>8.4</u>	<u>8.4</u>				<u>8.4</u>
Supplies and Materials								
General Funds	97.6	96.4	96.4	96.4				96.4
Appropriated S/F								
Non-Appropriated S/F	<u>97.6</u>	<u>96.4</u>	<u>96.4</u>	<u>96.4</u>				<u>96.4</u>
Capital Outlay								
General Funds	68.5	207.2	353.5	207.2				207.2
Appropriated S/F								
Non-Appropriated S/F	<u>68.5</u>	<u>207.2</u>	<u>353.5</u>	<u>207.2</u>				<u>207.2</u>
Other Items								
General Funds								
Appropriated S/F								
Non-Appropriated S/F	<u>99.1</u>							
	99.1							
Delinquent Collections								
General Funds								
Appropriated S/F	8,966.6	8,384.8	10,198.9	10,198.9				10,198.9
Non-Appropriated S/F	<u>8,966.6</u>	<u>8,384.8</u>	<u>10,198.9</u>	<u>10,198.9</u>				<u>10,198.9</u>
TOTAL								
General Funds	7,274.1	7,328.5	7,628.3	7,407.8				7,407.8
Appropriated S/F	8,966.6	8,384.8	10,198.9	10,198.9				10,198.9
Non-Appropriated S/F	<u>3,850.8</u>	<u>15,713.3</u>	<u>17,827.2</u>	<u>17,606.7</u>				<u>17,606.7</u>
	20,091.5	15,713.3	17,827.2	17,606.7				17,606.7

**FINANCE
REVENUE
REVENUE
INTERNAL PROGRAM UNIT SUMMARY**

25-06-01 Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base	Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
IPU REVENUES								
General Funds	2,384,632.4	1,974,600.0	1,974,600.0	1,974,600.0				1,974,600.0
Appropriated S/F	13,186.8	11,821.9	11,821.9	11,821.9				11,821.9
Non-Appropriated S/F	4,336.8							
	<u>2,402,156.0</u>	<u>1,986,421.9</u>	<u>1,986,421.9</u>	<u>1,986,421.9</u>				<u>1,986,421.9</u>
POSITIONS								
General Funds	79.0	79.0	79.0	79.0				79.0
Appropriated S/F	46.0	46.0	46.0	46.0				46.0
Non-Appropriated S/F								
	<u>125.0</u>	<u>125.0</u>	<u>125.0</u>	<u>125.0</u>				<u>125.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Base adjustments include (\$74.2) in Personnel Costs to reflect a complement reduction; and \$1,400.0 ASF in Delinquent Collections for contractual obligations.

*Do not recommend enhancement of \$146.3 in Capital Outlay.

**FINANCE
STATE LOTTERY OFFICE
STATE LOTTERY OFFICE
INTERNAL PROGRAM UNIT SUMMARY**

25-07-01					Inflation & Volume Adjustment	Structural Changes	Enhance- ments	FY 2018 Recommend
Lines	FY 2016 Actual	FY 2017 Budget	FY 2018 Request	FY 2018 Base				
Personnel Costs								
General Funds								
Appropriated S/F	4,086.0	4,168.2	4,518.2	4,168.2		350.0		4,518.2
Non-Appropriated S/F								
	<u>4,086.0</u>	<u>4,168.2</u>	<u>4,518.2</u>	<u>4,168.2</u>		<u>350.0</u>		<u>4,518.2</u>
Travel								
General Funds								
Appropriated S/F	18.6	50.0	50.0	50.0				50.0
Non-Appropriated S/F								
	<u>18.6</u>	<u>50.0</u>	<u>50.0</u>	<u>50.0</u>				<u>50.0</u>
Contractual Services								
General Funds								
Appropriated S/F	45,471.8	49,530.6	49,200.1	49,530.6		-330.5		49,200.1
Non-Appropriated S/F								
	<u>45,471.8</u>	<u>49,530.6</u>	<u>49,200.1</u>	<u>49,530.6</u>		<u>-330.5</u>		<u>49,200.1</u>
Supplies and Materials								
General Funds								
Appropriated S/F	20.9	54.9	54.9	54.9				54.9
Non-Appropriated S/F								
	<u>20.9</u>	<u>54.9</u>	<u>54.9</u>	<u>54.9</u>				<u>54.9</u>
Capital Outlay								
General Funds								
Appropriated S/F	8.4	219.5	200.0	219.5		-19.5		200.0
Non-Appropriated S/F								
	<u>8.4</u>	<u>219.5</u>	<u>200.0</u>	<u>219.5</u>		<u>-19.5</u>		<u>200.0</u>
TOTAL								
General Funds								
Appropriated S/F	49,605.7	54,023.2	54,023.2	54,023.2				54,023.2
Non-Appropriated S/F								
	<u>49,605.7</u>	<u>54,023.2</u>	<u>54,023.2</u>	<u>54,023.2</u>				<u>54,023.2</u>
IPU REVENUES								
General Funds	211,000.0	255,600.0	255,600.0	255,600.0				255,600.0
Appropriated S/F	48,575.5	56,308.2	56,308.2	56,308.2				56,308.2
Non-Appropriated S/F								
	<u>259,575.5</u>	<u>311,908.2</u>	<u>311,908.2</u>	<u>311,908.2</u>				<u>311,908.2</u>
POSITIONS								
General Funds								
Appropriated S/F	61.0	61.0	61.0	61.0				61.0
Non-Appropriated S/F								
	<u>61.0</u>	<u>61.0</u>	<u>61.0</u>	<u>61.0</u>				<u>61.0</u>

BASE, INFLATION, STRUCTURAL CHANGES, ENHANCEMENTS AND ONE-TIME ITEMS

*Recommend structural changes of \$350.0 ASF in Personnel Costs, (\$330.5) ASF in Contractual Services, and (\$19.5) ASF in Capital Outlay to reflect projected expenditures.